Public Mode or Share User Mode Operation

Please Note:

- 1. In Public/Share User Mode, such as in gyms or temporary use of lockers etc. The digital lock lock will have a visual intermittent green light when the locker is in use by another person.
- 2. If there is no intermittent green light but the locker knob is locked, please refer to the following instructions.
- 3. Facility/Locker managers are advised to instruct all patrons, when vacating lockers, to leave the locker knob in the unlocked position for the next user after removing their property and vacating the locker. If the last user of the locker inadvertently closes the door and rotates the knob, the locker will relock. However, if the knob is rotated to the locked position but there is no flashing green light, the locker is vacant. The new User simply needs to press and hold the OK button until a green light starts flashing. Whilst the green light is flashing, the new User can now enter any 4-8 digit Pin plus OK. This enables the knob to be unlocked for the next User to store their belongings, close the locker door and rotate the knob to the locked position. When the User returns to vacate the locker, they simply enter their PIN, rotate the knob to open, remove their property and vacate the locker. (leaving the locker knob/unlocked)
- 4. If the locker knob is in the unlocked position, the new or next User must press the OK button until a green flashing light appears, then enter their personal 4-8 digit Pin, store their property, close the door and rotate the knob to the Lock position.
- 5. In facilities where lockers are provided with 24 hour access and where facility managers are not in attendance to provide assistance to patrons locked out of lockers (due historically to Users entering the incorrect Pin or other issues) it is suggested that a 24-hour help desk/service is provided to respond to such situations, by providing a PIN to a key lockbox that holds a manual Master Override Key enabling patrons to access their locker. The provider of this service (or alternatively an after-hours manager of the facility) must record; the User name, locker number, time and date when issuing the lockbox Pin and a time/date of a return phone call/text to the after-hours service to confirm the time/date when the key was returned back to the lock box) The facility manager / s would be responsible for programming a new Pin for the emergency lock box to prevent previous users having recurring access to the Master Override Key.

Writers Note: Facilities that operate unmanned businesses out of normal business hours should provide 24/7 access for their patrons in event of emergencies such as the inability to access lockers to retrieve their property due to human error such as forgotten Pin and/or an unlikely but possible event of a product defect.